

APPLICATION FOR LAND USE PERMIT
HAMILTON TOWNSHIP, FRANKLIN COUNTY, PENNSYLVANIA
1270 Crottletown Road, Chambersburg, PA 17202
(717)264-2946

The undersigned hereby applies for a Land Use Permit to build, erect or remodel a structure in Hamilton Township. It will be the applicant's responsibility to contact PA Municipal Code Alliance, Inc. to obtain a Construction Permit. Application for a Construction Permit will not be accepted until a Land Use Permit is issued by the Township. The structure may not be occupied or used in any way until issuance of an Occupancy Permit upon completion of the project.

PART I – TO BE COMPLETED BY APPLICANT – PLEASE PRINT

Property Owner: _____ Telephone: _____

Address: _____

Job Site Address: _____

Previous landowner, if owned less than two years: _____

Contractor's Name: _____ Registration No.: _____

Address: _____ Telephone: _____

Lot Size: _____ Front: _____ Rear: _____ Left Side Depth: _____ Right Side Depth: _____

Description of work proposed: _____

Size of proposed structure: _____ Height: _____ Number of Stories: _____

Construction Value of Proposed Structure: _____

Dates of Construction: Begin: _____ Complete: _____

Type of Structure: Residential _____ Commercial _____ Farm Use _____ Other _____

If Mobile Home, titleholder's name and address: _____

Base Price of Unit: _____ Make _____ Year _____ Color _____

Basement: Full _____ ¾ _____ ½ _____ Finished? _____ Crawl Space Only _____ On Concrete Slab _____

Number of rooms in house: _____ Number of baths: _____

Exterior Walls Materials: _____

Interior Walls Materials: Drywall _____ Plastered _____ Paneling _____ Other _____

Central Air Conditioning: Yes _____ No _____ Number of Fireplaces: _____

Type of Heat: Forced Hot Air _____ Steam _____ Electric Baseboard _____ Electric Radiant (ceiling) _____
Hotwater Baseboard _____ Other _____

Applicant's Signature Date

LAND USE PERMIT NO. _____

Township Signature Date

NOTICE

It will be the property owner's responsibility to contact each of the following agencies to notify them of the project this Land Use Permit is issued for. Each agency will make the determination if any permits or inspections are required by their office.

SEWAGE DISPOSAL

Public Sewer Service:

Hamilton Township Municipal Authority – Sharon Purnell, Manager -- 717-264-8959

On-lot Septic System:

JWP Environmental, Inc. – Jonathan Piper, Sewage Enforcement Officer -- 717-328-5769

A copy of the septic system permit must be provided to the Hamilton Township office in order to obtain a Land Use Permit.

WATER SERVICE

Public Water Service:

Bear Valley Water Authority – Douglas Westover, Manager -- 717-369-2828

If public water service is not available to your property, and you will be drilling a well, you must comply with required isolation distances.

DRIVEWAY PERMIT

If you will be installing a new driveway connecting to a Township road, you must obtain a Driveway Permit from the Hamilton Township Office.

If you will be installing a new driveway connecting to a State road, you must contact the local PennDOT Office on North Franklin Street, Chambersburg at 717-264-4171.

EARTH DISTURBANCE

Revisions to the Clean Streams Law – Chapter 102 went into effect on November 19, 2010. Questions regarding erosion and sediment control best management practices, erosion and sediment control plans, and NPDES permits must be directed to the Franklin County Conservation District (FCCD), 185 Franklin Farm Lane, Chambersburg at 717-264-5499.

Projects involving one (1) acre or more must receive a NPDES Permit from FCCD and provide a copy to the Hamilton Township office in order to obtain a Land Use Permit.

BUILDING SETBACK REQUIREMENTS

Lots subdivided and recorded prior to April 1, 2002: 35' from extent of road right-of-way, 10' from side and rear property lines.

Lots subdivided and recorded after April 2, 2002, 35' from extent of road right-of-way, 10' from side property lines, 25' from rear property line. Exception: storage sheds not in excess of three hundred (300) square feet in size and not permanently affixed to the ground may be located ten (10) feet from rear property line.

Corner lots bounded by more than one street shall have a building setback distance from both road rights-of-way of at least thirty-five (35) feet.