

Hamilton Township Board of Supervisors  
Minutes of November 1, 2023 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members and guests present in addition to Mr. Rockwell were Richard Troup, Ronald Yeager, Deborah Hollenshead, Solicitor AJ Benchoff, Adam Culler of William Brindle Associates, and Tom Luzzi.

MINUTES – The Minutes of the October 18, 2023 regular business meeting were approved as presented.

ACCOUNTS PAYABLE – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager. Mr. Rockwell abstained.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

LYNN A. AND LEANNA HESS STORMWATER PLAN – A stormwater plan and application for a permit for a minor land disturbance has been reviewed for Lynn A. and Leanna Hess of 4940 Guitner Road. The construction of a 64’ x 96’ building is proposed. The stormwater plan has been reviewed by Township Engineer Bill Rudy, and has been found to be satisfactory. On a Yeager/Troup motion, this stormwater plan was approved, and the Operation and Maintenance Agreement for the Stormwater Best Management Practices was executed for recording purposes.

CROTTLESTOWN ROAD BRIDGE PROJECT – Bid documents have been prepared by Township Engineer Bill Rudy for the removal of the existing Crottletown Road structure and the construction of a precast/post-tensioned concrete box culvert. Roadway work will involve reprofiling and widening, placement of subbase and paving, as well as guiderail and other minor improvements. On a Troup/Yeager motion, the Secretary was authorized to advertise for bids to be submitted online via PennBid™ until 10:00 AM on December 15, 2023. Awarding of the bid is planned to occur at the December 20, 2023 meeting of the Board of Supervisors.

FRANKLIN COUNTY HAZARD MITIGATION PLAN – The 2023 update of the Franklin County Hazard Mitigation Plan has been reviewed by PEMA/FEMA and now must be approved by all 22 municipalities in the County. On a motion by Mr. Rockwell, second by Mr. Troup, the Board unanimously adopted the Franklin County 2023 Hazard Mitigation Plan as the official Hazard Mitigation Plan for Hamilton Township.

FRANKLIN COUNTY PUBLIC SAFETY TRAINING CENTER 2024 FUNDING REQUEST – Our office has received the proposed funding request from the Board of Directors of the Franklin County Public Safety Training Center. The funding requested is \$0.20 per capita based upon the 2020 census. Hamilton Township’s share would be \$2,274.80. On a motion by Mr. Yeager, second by Mr. Troup, the Board unanimously agreed to contribute that amount in 2024.

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FRANKLIN COUNTY AREA TAX BUREAU PROPOSED 2024 BUDGET – The Franklin County Area Tax Bureau’s (FCATB) recommended 2024 budget has been received and reviewed. The proposed 2024 budget is 0.53% higher than the 2023 budget. The cost of collections in the proposed 2024 budget is 1.49%, which is well under the target of 2%. On a motion by Mr. Troup, second by Mr. Yeager, the Board unanimously approved the Franklin County Area Tax Bureau’s proposed 2024 budget, and directed the Secretary to complete and return the Budget Action Form provided by the FCATB.

MURRAY DEVELOPMENT GROUP, LLC – Our office has received and reviewed a waiver request submitted by William Brindle Associates on behalf of their client, Murray Development Group, LLC. The request is for a waiver of Section 600-I of the Township’s Subdivision and Land Development Ordinance, which requires the width of a right-of-way to be 50 feet. Murray Development Group, LLC owns property at 534 Warm Spring Road, which has an existing 24-foot-wide private right-of-way to access the existing apartments. This right-of-way was created on a recorded plan of lots dated November 18, 1961. Murray Development Group, LLC is proposing to construct additional apartments on this property on the south side of the existing right-of-way. The waiver request is to allow the continued use of the existing 24-foot-wide private right-of-way. On a motion by Mr. Yeager, second by Mr. Troup, this waiver was unanimously granted with the stipulation that all parking areas be located entirely outside of the existing 24-foot-wide private right-of-way.

ADJOURNMENT – There being no public comment or further business this evening, the meeting was adjourned at 7:17 PM on a Troup/Yeager motion.

Respectfully submitted,



Deborah J. Hollenshead  
Secretary/Treasurer