

Hamilton Township Board of Supervisors
Minutes of December 6, 2023 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members present in addition to Mr. Rockwell were Richard Troup, Ronald Yeager, Deborah Hollenshead, and Solicitor AJ Benchoff. There were no guests in attendance.

MINUTES – The Minutes of the November 15, 2023 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager. Mr. Rockwell abstained.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

CUMBERLAND VALLEY ANIMAL SHELTER – The November animal intake report was received from the Cumberland Valley Animal Shelter indicating that three stray cats, one deceased cat, and three stray dogs were accepted at the Shelter.

DOLLAR GENERAL PERFORMANCE BOND RELEASE – Information has been received from the Franklin County Conservation District regarding the satisfactory completion of the earth moving activities and termination of the NPDES Permit issued to Dollar General – Chambersburg. Subsequently, the Township Engineer performed a final site inspection, and has recommended that the performance bond for this project be released by Hamilton Township. On a motion by Mr. Yeager, second by Mr. Troup, the Board unanimously agreed to release the remaining performance bond.

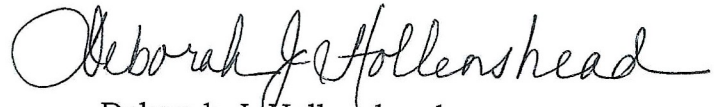
MEETING DATES FOR 2024 – The Secretary presented a listing of meeting dates for the year 2024, indicating that the only date that would fall on a holiday would be the planning workshop meeting on July 4. It was discussed that as an alternate date, the Secretary should contact the Township Engineer to inquire if he would be available on July 11, 2024. On a Troup/Yeager motion, meeting dates for 2024 were set and to be advertised as follows: Board of Supervisors organization meeting: January 2, regular business meetings: January 2 and 17, February 7 and 21, March 6 and 20, April 3 and 17, May 1 and 15, June 5 and 19, July 3 and 17, August 7 and 21, September 4 and 18, October 2 and 16, November 6 and 20, December 4 and 18. Meetings will convene in the Municipal Office at 7:00 PM on the first Wednesday of each month, and at 3:00 PM on the third Wednesday of each month. The planning workshop sessions will be held on an as-needed basis on the following dates: January 4, February 1, March 7, April 4, May 2, June 6, July 11, August 1, September 5, October 3, November 7, and December 5. These meetings will convene in the Municipal Office at 9:00 AM.

December 6, 2023 Meeting Minutes, continued

ADVERTISE APPOINTMENT OF CPA FIRM TO CONDUCT ANNUAL AUDIT – On a Yeager/Troup motion, the Secretary was authorized to advertise the Board's intent to appoint a Certified Public Accounting firm to perform the 12/31/2023 annual audit. This appointment will be made at the January 2, 2023 organization meeting.

ADJOURNMENT – There being no further business to conduct this evening, the meeting was adjourned at 7:08 PM on a motion by Mr. Troup, second by Mr. Yeager.

Respectfully submitted,

A handwritten signature in black ink, reading "Deborah J. Hollenshead". The signature is written in a cursive style with a large initial "D".

Deborah J. Hollenshead
Secretary/Treasurer