

Hamilton Township Board of Supervisors
Minutes of January 2, 2024 Organizational Meeting

The Hamilton Township Board of Supervisors held their Organizational Meeting this evening at 7:00 PM. Members present were Jeffrey Rockwell, Richard Troup, Ronald Yeager, Deborah Hollenshead, and Thomas Mongold of Portersneck LLC.

Mr. Rockwell was appointed Chairman for 2024 on a Troup/Yeager motion.

Mr. Troup was appointed Vice Chairman for 2024 on a Rockwell/Yeager motion.

On a Troup/Yeager motion, Deborah Hollenshead was appointed Secretary/Treasurer for 2024.

On a Troup/Yeager motion, Patricia Clugston was appointed as Assistant Treasurer for 2024.

On a Rockwell/Yeager motion, the Treasurer's Bond was set at \$500,000.00, and the Assistant Treasurer's Bond was set at \$100,000.00.

Jeffrey Hollenshead was appointed as Roadmaster for 2024 on a Rockwell/Troup motion.

On a Troup/Yeager motion, Andrew J. Benchoff was appointed as Solicitor for 2024.

On a Troup/Rockwell motion, Pennoni Associates was appointed as Engineer for 2024.

On a Troup/Yeager motion, the firm of Smith Elliott Kearns & Company, LLC was retained as the Township's Certified Public Accountant for 2024, and to perform the 2023 Audit.

On a Rockwell/Troup motion, Joel Nupp was appointed to a two-year term as Hamilton Township Auditor.

Michael K. Kessinger was appointed to the Vacancy Board for 2024 on a Rockwell/Troup motion.

Richard Myers was reappointed to a five-year term on the Hamilton Township Planning Commission, and Thomas Luzzi was appointed to fill an unexpired term of three years, on a Yeager/Troup motion.

Terrence Abbott was reappointed to a five-year term on the Hamilton Township Municipal Authority on a Rockwell/Troup motion.

Mr. Rockwell was reappointed as the representative to the Franklin County Area Tax Board for 2024, and Deborah Hollenshead was appointed as the alternate on a Troup/Yeager motion.

Mr. Rockwell was reappointed as the representative to the Franklin County Council of Governments for 2024 on a Troup/Yeager motion.

Mr. Troup was reappointed as the representative to the Chambersburg Ambulance Advisory Board for 2024 on a Yeager/Rockwell motion.

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Mr. Troup was appointed as the representative to the Franklin County Emergency Services Alliance for 2024, with Mr. Yeager as an alternate, on a Rockwell/Yeager motion.

On a Rockwell/Yeager motion, Orrstown Bank, F&M Trust Company of Chambersburg, and Pennsylvania Local Government Investment Trust (PLGIT) were named as depositories of Township funds for 2024.

On a Rockwell/Troup motion, all three Supervisors and the Secretary were designated as delegates to attend the 2024 PSATS Educational Conference in Hershey, PA on April 14 - 17, 2024, and to be reimbursed for all actual expenses incurred as authorized by the Second Class Township Code, Section 1402(g).

On a Rockwell/Yeager motion, Mr. Troup was appointed to serve as Voting Delegate at the 2024 PSATS Educational Conference.

On a Rockwell/Yeaager motion, Jonathan Piper of JWP Environmental, Inc. was reappointed as Sewage Enforcement Officer for 2024, with Jakob Piper being appointed to serve as the alternate should the need arise.

On a Yeager/Troup motion, the Sewage Enforcement fees for 2024 were set at \$955.00 per application, the same as in 2023.

On a Yeager/Troup motion, the expense reimbursement for members of the Hamilton Township Planning Commission was set at \$49.00 per meeting attended in 2024, not to exceed \$588.00 per year.

On a Yeager/Troup motion, the Secretary's salary for meeting attendance in 2024 was set at \$800.00 per quarter.

On a Yeager/Troup motion, the mileage reimbursement rate for 2024 was set at 67 cents per mile, as per Internal Revenue Service guidelines.

There being no further organizational business this evening, the meeting was adjourned at 7:09 PM on a Troup/Yeager motion.

Respectfully submitted,



Deborah J. Hollenshead
Secretary/Treasurer