

Hamilton Township Board of Supervisors
Minutes of January 17, 2024 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this afternoon with Chairman Jeffrey Rockwell calling the meeting to order at 3:00 PM. Members and guests present in addition to Mr. Rockwell were Richard Troup, Ronald Yeager, Deborah Hollenshead, and Solicitor AJ Benchoff. There were no guests in attendance.

MINUTES – The Minutes of the January 2, 2024 Organizational Meeting were reviewed and it was noted that a correction is necessary on the appointment to the Franklin County Emergency Services Alliance for 2024. Mr. Troup was appointed as the Township’s representative with Mr. Yeager as an alternate. The Minutes of the January 2, 2024 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Yeager.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

CUMBERLAND VALLEY ANIMAL SHELTER – The December 2023 animal intake report was received from the Cumberland Valley Animal Shelter. The report indicates that seven stray dogs and two stray cats were accepted at the Shelter. The list appears to have two duplicate listings; however, upon questioning this, the Secretary was advised that there were two locations where two of the same breed were dropped off.

MARION VOLUNTEER FIRE COMPANY – Our office has received 4th Quarter 2023 and 2023 Year End reports from the Marion Volunteer Fire Company regarding the different types and number of calls responded to, as well as the 2023 Year End Budget vs. Actual comparison report.

WHISKEY RUN FEASIBILITY STUDY – Our office has received a copy of the final deliverable regarding the feasibility study performed by LandStudies for an approximately 1,200 linear feet streambank restoration project along Whiskey Run, a tributary to Back Creek, between Sollenberger Road and Sherry Drive. This project would address erosion issues along existing sewer infrastructure, as well as provide opportunities to achieve sediment and nutrient load reductions to support objectives of the Franklin County Clean Water Plan and the Township’s Pollutant Reduction Plan (PRP). This report estimates project design/permit costs to be approximately \$75,000.00; estimated construction costs to be approximately \$400,000.00; and five-year post-construction monitoring and maintenance costs to be approximately \$37,500.00. LandStudies has indicated that there are grant opportunities that would be applicable to this project. The Board discussed the benefits of this project to both Hamilton Township’s PRP, as well as to the sewer infrastructure of the Hamilton Township Municipal Authority. Because the cost of this feasibility study was shared

January 17, 2024 Meeting Minutes, continued

WHISKEY RUN FEASIBILITY STUDY, CONTINUED

by the Township and H.T.M.A., the Board is hopeful that any project costs not covered by any grant award would also be shared. On a motion by Mr. Rockwell, second by Mr. Yeager, the Board unanimously agreed to pursue this project, with further discussion to be held with Hamilton Township Municipal Authority to determine their interest as well.

SOUTH HAMILTON ELEMENTARY PTO – The Board updated Solicitor Benchhoff on the discussion that occurred with representatives of the South Hamilton Elementary PTO at the December 20, 2023 meeting. The Board had tabled action on this matter at that meeting to allow an opportunity to further discuss any legal implications with Solicitor Benchhoff. The final request made by the PTO at the December 20, 2023 meeting was for the Township to provide a letter of support for the playground equipment upgrade. The Secretary questioned Solicitor Benchhoff if a letter of support would be appropriate, considering the equipment purchase and installation would be funded by the PTO, but installed on private property owned by the Chambersburg Area School District. In the past, the Board of Supervisors has only provided letters of support to accompany grant applications prepared by the Hamilton Township Municipal Authority and the Franklin Volunteer Fire Company. Solicitor Benchhoff asked what the PTO was requesting with regard to content of the letter of support; however, nothing has been presented to the Township in that regard. It was decided to seek additional information from the PTO so that the Solicitor could review it to determine any legality issues. No further discussion or action was taken this evening.


JENNIFER L. EYER, ET AL. SUBDIVISION – Our office has received a subdivision plan for Jennifer L. Eyer for property at 3623 Jenny Lane. Ms. Eyer is proposing to subdivide Lot D-D as a 2.1704 acre lot containing her single-family dwelling and a shed. The residue parcel contains 5.03 acres, with no earth moving or construction proposed. Access to the residue tract will be through the proposed 50 ft. right-of-way across Lot D-D. The existing dwelling on Lot D-D is served by a private well and on-lot septic system. As such, the Township's Sewage Enforcement Officer must review the plan, inspect the lot, and sign the planning waiver form. This form has not been returned to our office because the inspection has not been performed due to the recent snowfalls. On a Yeager/Troup motion, this subdivision was unanimously approved, subject to receipt of the signed forms from the Sewage Enforcement Officer.

JAY BURKHOLDER LAND DEVELOPMENT PLAN – The Board reviewed a land development plan for Jay Burkholder for a 25-acre parcel at 2860 Crottlestown Road. This lot was created by the EcoSmart subdivision approved in 2018, with the stipulation that future lot buyers would submit a land development plan and stormwater report. The Erosion & Sediment Plan has been approved by the Franklin County Conservation District, and the Storm Water Plan has been approved by Township Engineer Bill Rudy. On a motion by Mr. Rockwell, second by Mr. Yeager, this plan was unanimously approved.

January 17, 2024 Meeting Minutes, continued

ADJOURNMENT – There being no further business this afternoon, the meeting was adjourned at 3:55 PM on a motion by Mr. Troup, second by Mr. Yeager.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deborah J. Hollenshead". The signature is written in black ink and is positioned above the printed name and title.

Deborah J. Hollenshead
Secretary/Treasurer