

Hamilton Township Board of Supervisors
Minutes of February 7, 2024 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this evening with Chairman Jeffrey Rockwell calling the meeting to order at 7:00 PM. Members present in addition to Mr. Rockwell were Richard Troup, Deborah Hollenshead, and Solicitor AJ Benchoff. There were no guests in attendance.

MINUTES – The Minutes of the January 17, 2024 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved, with the exception of the listing for Laurich Building Supply, on a motion by Mr. Troup, second by Mr. Rockwell.

TREASURER’S REPORT – The Treasurer’s Report was received and reviewed without comment.

CUMBERLAND VALLEY ANIMAL SHELTER – The January animal intake report was received from the Cumberland Valley Animal Shelter, indicating two stray cats were accepted from Hamilton Township.

FRANKLIN COUNTY PUBLIC SAFETY TRAINING CENTER – The 2023 Annual Report was received from the Franklin County Public Safety Training Center. This report provided information on the evolution of the Training Center, the organization’s Board Members, training programs available, as well as completed and proposed projects. The Township was also given a Challenge Coin, commemorating the 20th anniversary of the Public Safety Training Center and the various public service disciplines aided by the facility.

SOUTH HAMILTON ELEMENTARY PTO – Recently, a sample letter of support was received from the South Hamilton Elementary School PTO for consideration by the Board. It was previously agreed that the Board would consider submitting a letter of support for the PTO’s playground equipment upgrade project to be included with their grant applications. Solicitor Benchoff reviewed the sample letter submitted to our office, and drafted a letter for the Supervisors’ review. Additionally, the PTO inquired if the Township would allocate funding for soccer nets, even though they had previously been advised that the 2024 budget did not include contributions to their organization. Following a brief discussion, on a Rockwell/Troup motion, the Secretary was directed to prepare and submit the letter of support based upon Solicitor Benchoff’s draft, and to advise the PTO that the Board voted not to make any financial contributions.

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2024 FIRE CONTRACTS – The Board reviewed the Fire Contracts for 2024, which have been prepared based upon the approved 2024 budget. On a Troup/Rockwell motion, contracts are as follows: Franklin Volunteer Fire Company \$82,500.00; Marion Volunteer Fire Company \$42,000.00; and St. Thomas Volunteer Fire & Rescue Company \$25,500.00. The formula for determining the amount of each contract is based upon the percentage of the Township area where each fire company is first-due.

BRIAN WISE PLANNING EXEMPTION – A land development and stormwater plan has been submitted to the Township’s engineer for review in connection with the proposed construction of a single family dwelling on a 34.77 acre parcel owned by Brian Wise on Jack Road. A sewage planning exemption form has been submitted. The Township’s Sewage Enforcement Officer has completed the required successful testing of two areas on this parcel, and soils reports have been provided. On a motion by Mr. Troup, second by Mr. Rockwell, the Secretary was authorized to complete the sewage planning exemption form and forward the submission to PA Department of Environmental Protection for review.

OPIOID CLASS ACTION SETTLEMENT – Our office recently received a mailing containing a ballot for voting to accept or reject the second amended joint Chapter 11 plan of reorganization of Endo International, and proxy for voting on the scheme of arrangement of Endo International. Hamilton Township, individually, is not a member of this class action settlement; however, as a municipality within Franklin County, the township was previously requested to approve the County’s participation in the opioid settlement. Based upon the recommendation of Solicitor Benchoff, on a Troup/Rockwell motion, the Secretary was authorized to sign this ballot on behalf of Hamilton Township, and to follow the recommendation of the Official Committee of Opioid Claimants, which is to vote to accept the plan and grant the third party release. It was noted that the ballot must be received, via U.S. Postal Service, by the Endo Ballot Processing Center in Brooklyn, NY by February 22, 2024.

ADJOURNMENT – There being no further business this evening, the meeting was adjourned at 7:31 PM on a Troup/Rockwell motion.

Respectfully submitted,



Deborah J. Hollenshead
Secretary/Treasurer