

Hamilton Township Board of Supervisors
Minutes of April 17, 2024 Meeting

The Hamilton Township Board of Supervisors met in a duly advertised business meeting this afternoon with Chairman Jeffrey Rockwell calling the meeting to order at 3:00 PM. Members and guests present in addition to Mr. Rockwell were Richard Troup, Ronald Yeager, Deborah Hollenshead, Solicitor AJ Benchoff, Glenn Dice, Sr., Michele Pacini, and Lance Kegerreis.

MINUTES – The Minutes of the April 3, 2024 regular business meeting were approved as presented.

ACCOUNTS PAYABLE LIST – The Accounts Payable List was approved on a motion by Mr. Troup, second by Mr. Rockwell. Mr. Yeager abstained from discussion and vote.

TREASURER’S REPORT – The Treasurer’s Report and First Quarter 2024 budget comparison report were received and reviewed without comment.

MARION VOLUNTEER FIRE COMPANY – First Quarter 2024 reports have been received from the Marion Volunteer Fire Company, providing information on EMS calls, fire and rescue calls, as well as a budget vs. actual income and expense report. This information will be filed.

MAJESTIC RIDGE, LLC SKETCH PLAN – Glenn Dice, Sr. was in attendance to present a sketch plan for Majestic Ridge LLC for discussion purposes. The sketch is proposing one lot addition, one agricultural parcel with a 50 ft. access easement and a 15 ft. utility easement. This sketch plan was reviewed by the Board and Solicitor Benchoff, and as presented, nothing was noted that would be non-compliant with Hamilton Township’s Subdivision and Land Development Ordinance.

MICHELE PACINI – Mrs. Michele Pacini, a resident of Sherry Drive, was in attendance to express her concerns and obtain information regarding Sherry Drive and the development that is occurring in her area. Specifically, she requested to review a copy of the approved plan for the subdivision of Triple M Builders that will connect the two existing portions of Sherry Drive and create 17 single-family residential lots. It was explained that the developer has chosen to submit for preliminary approval, which will allow the installation of all utilities, stormwater controls and streets without posting a construction bond. All of this infrastructure will be inspected throughout construction to ensure that it meets all requirements. Upon completion, the developer will submit for final plan approval. Mrs. Pacini then spoke about erosion to the end of her driveway, which she feels is due to the existing Sherry Drive not being constructed properly. Mr. Rockwell, Solicitor Benchoff, Mrs. Hollenshead, and Lance Kegerreis each contributed to the explanation of how the road is constructed and maintained, and how an area is to remain between the blacktop and a lawn to carry water runoff. Mrs. Pacini then inquired who she could contact to seek estimates for repair of her driveway as she has no experience with such contractors. Names of several paving/excavating contractors were provided. The discussion was concluded.

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LANCE KEGERREIS – DISCUSSION ON LOT SIZES – Mr. Lance Kegerreis of Dennis E. Black Engineering, Inc. was in attendance on behalf of his client, Darrin Rine. Mr. Rine is evaluating the development of the previously preliminarily approved Whiskey Run Vista development. Mr. Rine is questioning if he could develop lots that are smaller than our current minimum size as required by Hamilton Township's Subdivision and Land Development Ordinance. The Board advised Mr. Kegerreis that Mr. Rine has made this same inquiry twice previously for other property, and that they will not accept any deviation from lot sizes as required by our Subdivision and Land Development Ordinance.

TONI AND JODI FORRESTER SUBDIVISION – Our office has received a letter from PA Department of Environmental Protection approving the proposed one-lot subdivision of Toni and Jodi Forrester on Etter Road. This single-family lot will be served by a well and on-lot septic system. Based on this approval, the Board of Supervisors unanimously approved this subdivision plan on a Yeager/Troup motion.

FRANKLIN FIRE COMPANY NO. 4 BOX CARD CHANGES – Our office has received information from Mark Trace, Fire Chief of the Franklin Fire Company, requesting the approval of box card changes, which is the listing of apparatus that would respond to a specific type of incident, and from which fire department the apparatus would respond, depending on the incident location. Chief Trace provided a list of six changes and the reasoning for them. The Board concluded that the request was reasonable; therefore, on a Rockwell/Troup motion, the Board unanimously approved these box card changes.

BRIAN AND MELISSA WISE SUBDIVISION – The Board reviewed a subdivision plan submitted for Brian and Melissa Wise for two agricultural parcel lot additions to adjacent land of Lamar and Shannon Lehman. These lot additions are located in both Hamilton and St. Thomas Townships along Jack Road and Weber Road. On a Yeager/Troup motion, these lot additions were unanimously approved.

ADJOURNMENT – There being no further business this afternoon, the meeting was adjourned at 4:08 PM on a Troup/Yeager motion.

Respectfully submitted,



Deborah J. Hollenshead
Secretary/Treasurer